

FREEHOLD TWP BD OF ED-02501660 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Revenue from Nonprogram Foods (710)		710	01/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lisa Garland 01/17/2018 01:58 PM	CAP Accepted			
			CAP Submitted ROCIO JOHNSON 01/17/2018 01:56 PM	Going forward the school district will be properly completed annually. we will insure that non food - revenue tool will match the figures to our exhibit B5 and include all of it's non program revenues and cost, and it's calculation. This will be monitor by Mr. Robert DeVita B.A., starting September 2018			
			Flagged Lisa Garland 01/16/2018 01:40 PM	Finding: Revenue from Non-Program Foods The NPFR Tool did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position & did NOT include all of its nonprogram revenues and costs in its calculation.			
On-Site Assessment Tool	On-Site Assessment Tool	Verification (207 - 215)		209	01/07/2018	CAP Accepted	
Corrective Action History			CAP Accepted Corinne Santos-Hernandez 01/03/2018 11:20 AM	CAP Accepted			
			CAP Submitted ROBERT DEVITA 12/12/2017 03:59 PM	The verification was reprocessed and a letter was sent out to the family letting them know of the change to Reduced from Free. The schools were notified as well. I had used the net income instead of the gross income when making the determination, that is what caused the error. I will make sure to identify the correct income when verifying applications in the future.			
			Flagged Corinne Santos-Hernandez 12/07/2017 03:54 PM	During the verification process, one application was verified for error prone. The household was notified twice and submitted supporting income documentation that resulted in reduced price determination. However, the verifying officer determined no change when the benefits should have been changed from free to reduced.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American(1403 - 1410)	JOSEPH J. CATENA	1404	01/07/2018	CAP Accepted	
Corrective Action History			CAP Accepted Corinne Santos-Hernandez 01/03/2018 11:21 AM	CAP Accepted			
			CAP Submitted ROBERT DEVITA 12/13/2017 03:07 PM	Going forward we will request annually that the inspector perform two inspections each year. Please see the attached document for the CAP that we sent out on 12/5/17.			
			Flagged Corinne Santos-Hernandez 12/07/2017 03:58 PM	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. Describe in the corrective action how this will be corrected.			